



Blue Valley School District
Health and Wellbeing Board Advisory Committee
2023-24

OPERATING RULES AND PROCEDURES

1. The Health and Wellbeing Board Advisory Committee will adhere to all procedures and guidelines enumerated in the “Board of Education Advisory Committees Patron Selection Process and Guidelines.”
2. The Committee will meet four (4) to six (6) times each year as determined by the Board of Education members serving on the Committee and the Assistant Superintendent of Special Education.
3. The length of each meeting will be determined by the agenda, but generally will last between 60 and 90 minutes.
4. The Assistant Superintendent of Special Education or his/her designee shall act as chairperson/facilitator of the Committee.
5. Membership on the committee will generally include three board of education members, the Assistant Superintendent of Special Education, Coordinator of Student Services, District Coordinating Nurse, Social Worker Supervisor, three parents/patrons representing each of the three geographic areas plus three at-large parents/patrons (twelve total parents/patrons), a representative from BV Well, and a student from each high school (5 total students).
6. If Committee members resign, replacements of the same category will generally be appointed to complete the term of the resigned member.
7. Topics of study/discussion shall be restricted to areas of the Health and Wellbeing which include student counseling, health services, social work services, and other topics related to student wellness. Individual teachers or schools may not be discussed by the Committee.
8. Each meeting shall be considered a Board of Education meeting and, as such, shall be subject to the open meetings statutes of the State of Kansas.
9. Each meeting shall begin with an open forum.
10. Minutes of each meeting shall be made available at the next Board of Education meeting
11. A Committee report shall be made at Board of Education meeting by one of the Board of Education members serving on the Committee or by the Assistant Superintendent of Special Education or his/her designee.